



BRAEFoot ELEMENTARY SCHOOL

1440 Harrop Road, Victoria, B.C. V8P 2S6

Phone: (250) 477-6948 Email: braefoot@sd61.bc.ca

Website: <https://braefoot.sd61.bc.ca>

Braefoot Elementary School Newsletter

Thursday, Sept. 24th, 2026

Dates to Remember

Sept:

Sept 29 Orange Shirt Day & Assembly
Sept 30 National Day For Truth and
Reconciliation—School Not in
Session

Oct:

Oct 7 Photo Retake Day
Oct 8 Newsletter Day
Oct 12 Thanksgiving Day—School Not in
Session
Oct 15 Shake Out BC—Earthquake Drill
Oct 20 PAC Meeting 7pm in library
Oct 21 Early Dismissal @ 11:50am
Parent Teacher Conferences 1-6pm
Oct 22 Newsletter Day
Parent Teacher Conferences 3-4:30pm
Oct 23 Pro-D Day—no school for students

*The Greater Victoria School District wishes
to recognize the Songhees and Esquimalt
Nations on whose traditional
territories we live and do our work.*

In This Issue

Important Information for you to know:

- Start-up Packs
- Parent Connect
- Student Absences
- Parent Teacher Confer-
ences
- 1000x5 Book Collection
- Student Planners
- Braefoot PAC
- South Island Powwow
- VCPAC
- Emergency Preparedness
Workshop
- Youth Resource Hub
- Pflag Victoria

Welcome Back BBQ & Meet the Teacher TONIGHT

5:00-5:30 Meet the Teacher in your child's classroom

5:30-6:30 BBQ at the back of the school

We look forward to seeing you!

Start Up Packages, Forms and Payments

- Parents should have received an email with information about “Parent Connect” regarding online permissions for their child(ren), i.e. for field trips, computer use, etc. This only needs to be done once in a child’s time with the Greater Victoria School District. ****New this year****, parents will also be able to update their child’s Student Information Verification form on Parent Connect.
- In addition, the ‘family courier’ (youngest/only) child would have brought home a start up package of paper forms which are not available online. You will need to review, amend, sign and return these forms to your child’s teacher as soon as possible. These documents are critical in assisting our school to contact families in the case of an emergency.

The start up package includes:

- Student Information Verification form—*please make changes in Parent Connect*
- Emergency Release Instructions
- Emergency Release Form
- Student Planner and online payment instructions. The cost of a student planner is \$8.00. If you are paying cash, please put the form and money in a bag or envelope with your child’s name. No child will be denied a planner because of inability to pay.
- Fruit and Veggie Program (this is a reverse permission form—**ONLY** send back if you **DO NOT** want your child to participate, or if your child has allergies or special dietary needs).

Please return the completed forms **directly** to the classroom teacher.

ACTION

Parent Connect

ACTION

With Parent Connect, you can give/revoke online permissions, update student verification forms and see report cards. Ensure you use the same email and home address that you provided to the school.

Parent Connect instructional video: <https://www.sd61.bc.ca/parent-student-resources/parent-connect>

Here is the link to the sign in page: <https://parentconnect.sd61.bc.ca/Identity/Account/Login?ReturnUrl=%2F>

Student Absences

If your child will be absent from school, please let the school know. You can either email braefoot@sd61.bc.ca or phone the **attendance line at 250-477-6948 then press "1"** and leave a message. Please tell us the student's first and last name, division/teacher and reason for the absence (ex. sick, vacation, appointment).

You are welcome to email your child's teacher, but it is important to let the office know as well.

Students who arrive late to school, or who are picked up during the day, must sign **in or out** on the clipboard on the table outside the office.



PARENT TEACHER CONFERENCES

Parent Teacher Conferences will take place on:

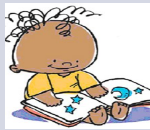
- Wednesday, October 21 from 1:00 to 6:00 pm

Students will be dismissed at 11:50 am on Wednesday, October 21

- Thursday, October 22 from 3:00-4:30 pm

Information on how to book appointments online will be sent home in the coming weeks, and will also be available on the school website.

Appointment bookings will open on Friday, October 9th at 9:00 a.m.



1000X5

1000 Books by Age Five

Children's Book Recycling Project Greater Victoria

Looking for Gently Used Books

1000X5 has sent 338,000 of your gently used books for babies and preschoolers into homes where books may be few. This is Year 14 of sending gift bags each with 3 books. Over the year, children may receive 30 books – transforming learning. Please take your gently used books for wee ones to your school and look for the pink bin in the library.

Check out our website for more information: www.1000X5.ca

STUDENT PLANNERS

Just a quick reminder that the cost of each planner is \$8.00.

If you have not paid, you can do so online on at <https://sd61.schoolcashionline.com/> or send cash/cheque with your student.

As always, if payment is a barrier for your family please let us know.

No child will go without.





BRAEFoot PAC

JOIN US FOR THE 2026-2027 SCHOOL YEAR

The Braefoot PAC is a group of parents and guardians supporting the education, well-being, and school community at Braefoot Elementary.

What's the Commitment?

Monthly Meetings — a mix of in-person and virtual

- Hear updates from Mr. McCoy
- Help plan school events
- Discuss fundraising ideas

Support Events & Fundraisers when your schedule allows.

Participate at Your Own Pace — every level of involvement makes a difference!

What's the Benefit?

Build Connections — Meet teachers, parents, and caregivers and feel more connected to the Braefoot community.

Make a Difference — Support students, teachers, and initiatives that enhance school life.

Share Your Ideas — Have a voice and bring your ideas and perspective to the school community.

Open Positions for 2026/27 School Year

- 🍎 **Hot Lunch Coordinator** 💰 **Fundraising Coordinator**
👤 **Volunteer Coordinator** 🏠 **VCPAC Representative**
💙 **General Members**

Stay Connected

BraefootelementaryPAC@gmail.com

<https://www.braefootpac.ca/>

📷 @Braefoot.PAC

📘 Braefoot Elementary PAC



5th Annual South Island Powwow

Where Tradition and Culture Come Alive

When: September 30th, 2026

Where: Royal Athletic Park, 1014 Caledonia Ave, Victoria, BC

Gates open at 10:00 am

Grand Entry at 12:00 pm

Free Admission

Everyone Welcome

September 30th marks National Day for Truth and Reconciliation.

The annual South Island Powwow is an opportunity to recognize Survivors and their families in the spirit of reconciliation.

Through song and dance, we will celebrate traditional Indigenous cultures and resiliency.





PAC 101

CONNECT, LEARN, COLLABORATE

Hosted by VCPAC (Victoria Confederation of Parent Advisory Councils)

Whether you are curious about PACs, considering volunteering, or have just joined your PAC executive, this session will help you understand how PACs work, meet other parents across the district, and explore ways to get involved.

Learn about the roles of school PACs and VCPAC, discover the resources available through VCPAC and BCCPAC, and find out how families can contribute in ways that fit their time and interests. Enjoy pizza and light refreshments, then join a friendly round-table discussion to share ideas about what helps families participate, the challenges and opportunities your school faces, and the resources PACs can share.

Experienced PAC members are especially encouraged to attend. Your insights will help shape the round-table conversations, and this is a great opportunity to brainstorm with other schools.

Thursday, October 1st | 5:45 - 8:00 PM

SJ Willis Education Centre

(923 Topaz Ave, Victoria, BC) | Meeting Room A

5:45 PM	PAC 101 presentation
6:15 PM	Pizza and light refreshments
6:45 PM	Round Table Group Discussions
7:45 PM	Next steps & wrap up



Please RSVP with your dietary restrictions here:
<https://forms.gle/kMpoNw4bWzO24ffYA>

No prior PAC experience is required. All parents and caregivers in the district are welcome.

If you have any questions, please email kendalls@vcpac.ca.



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556 BOLESKINE ROAD, VICTORIA, BC V8W 2R1
TELEPHONE (250) 475 4193
WWW.VCPAC.CA

AGENDA VCPAC GENERAL MEETING #1

Thursday, September 24 · 6:30 – 8:30 pm

Video call link: <https://meet.google.com/gng-hnbi-chm>

Or dial: (CA) +1 705-419-9739 PIN: 844 906 239#

Hybrid event: Lansdowne Middle North Library

From VCPAC Constitution

The purposes of the VCPAC are:

- to advocate for the rights and support the success of every student,
- to promote and support meaningful Parent engagement in the public education system, and
- to advise the Greater Victoria Board of Education on any matters relating to public education in School District 61

For Reference

- [Robert's Rules Cheat Sheet for Nonprofits | BoardEffect](https://www.boardeffect.com/blog/roberts-rules-of-order-cheat-sheet)
(BoardEffect <https://www.boardeffect.com/blog/roberts-rules-of-order-cheat-sheet>)
- [Quick Start Guide to Roberts Rules of Order for Meetings](https://www.youtube.com/watch?v=s5cuYsYjcfw)
(<https://www.youtube.com/watch?v=s5cuYsYjcfw>)

- 1) **Call to Order:** The meeting is officially opened. **6:30 PM**
- 2) **Land Acknowledgements** **6:35 PM**
VCPAC wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.
- 3) **Roll Call:** Attendance is taken. Quorum: 45/3 Schools = 15 **6:40 PM**

Braefoot	Northridge	Central
Campus View	Oaklands	Colquitz
Cloverdale	Quadra	Glanford
Craigflower	Rogers	Gordon Head
Doncaster	Sir James Douglas	Lansdowne
Eagle View	South Park	Monterey
Frank Hobbs	Strawberry Vale	Rockheights
George Jay	Sundance	Shoreline
Hillcrest	Tillicum	Esquimalt
James Bay	Torquay	Lambrick Park
Lake Hill	Victoria West	Mount Douglas
Macaulay	View Royal	Oak Bay
Margaret Jenkins	Willows	Reynolds
Marigold	Arbutus	Spectrum
McKenzie	Cedar Hill	Victoria

Question: Do we have quorum?



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- 4) **Welcome & Introductions** 6:45 PM
- 5) **Call for additional items:** {to be added to the agenda} 7:00 PM
- 6) **Approval of Agenda** 7:05 PM

Recommended motion:

That the Sep 25, 2025 agenda be approved.

- 7) **Review of Previous Meeting Minutes** 7:10 PM

[w 2026-04-16 Minutes \(AGM\) - VCPAC General Meeting #8.docx](#)

Recommended motion:

That the previous VCPAC minutes be approved.

- 8) **Reports from Executive, Members and Committees** 7:15 PM

{VCPAC Directors, PAC Representatives, and VCPAC committee chairpersons report on their activities.}

- *Introductions of VCPAC exec*
- *PAC 101 (share info and request PACs distribute to their school communities)*
- *Trustee election (share candidate questionnaire)*
- *GVTA Violence in Schools report*
- *Election of 2 New Executive Board Members*

We do not have a Secretary to ensure minutes are verified and circulated. We are also losing our dear admin, Karen Anderson, who wishes to focus on her health and family over the next year. Anyone wants to step up?

- 9) **New Business:** New items or motions are introduced.

- I. **Review of Governance Documents** 7:20 PM

It is expected that all Executive and VCPAC members are aware of, and abide by, our constitution, bylaws, and policies. Any questions or concerns?

[VCPAC Constitution and Bylaws](#)

[Code of Ethics for VCPAC Executive Member](#)

[Public Communications Policy](#)

[Operating Protocols for VCPAC Committees](#)

[District Committee Policy](#)

[VCPAC Policy and Procedure](#)



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Process clarification: We need to have members send acceptance requests or regrets to meeting invites, and let the chair know if they are not able to attend as soon as practicable. A PAC that is not represented at three consecutive general meetings and does not submit regrets for those meetings shall no longer be considered an active member PAC for quorum calculations, until such time as it is again represented at a general meeting or submits regrets in advance of a general meeting.

II. Priorities for 2026-2027

7:25 PM

1. Safety & Student Belonging @ Schools
2. PAC/Parent Engagement
3. Inclusive Education

III. Budget Planning for 26/27

8:30 PM

The Executive has prioritized VCPAC spending over the next year based on previous years' budget, income, and priorities for greater transparency and parent/student participation over the next year.

 VCPAC Proposed Operating Budget 2026-2027.pdf

Recommended motion:

That the 2025/2026 VCPAC budget be approved.

IV. Parent Engagement Subcommittee

8:45 PM

VCPAC Chair is leading the planning of monthly social/education events (Starting with a social in September) plus ongoing surveys for parents to create a baseline of what is going well and not so well, a greater engagement, and to contribute to VCPAC prioritization of activities.

[TOR - Parent Engagement Subcommittee 2025](#)

Recommended motion:

That a parent engagement subcommittee be struck consisting of interested Executive, PACs, and parents and chaired by VCPAC Chair

10)Announcements: Important information is communicated to the group.

- I. Next meeting on: Oct 22, 2026

Suggested Motion: Motion to adjourn the meeting

9:00pm

Location of the meeting: Lansdowne Middle School Library

EMERGENCY PREPAREDNESS WORKSHOP

Presented by the City of Victoria Fire Department
Emergency Management Community Liaison



FREE TO ATTEND WITH REGISTRATION

This workshop covers local hazards, how to stay informed, how to prepare for an emergency, and the importance of community connections in an emergency

SEPTEMBER 28TH - 6:30PM-8:30PM



Register at oca.recdesk.com,
scan the QR code
or call 250-370-9101 ext 1



YOUTH



RESOURCE

HUB

FREE!
snacks
provided

**FRIDAY
OCT
2ND**

A one-stop
opportunity to learn
about youth programs and
resources available in your
community.

**6:30
TO
8:00 PM**

Oaklands Community Centre
#1-2827 Belmont Avenue



**Victoria
Foundation**



Please reach out to
programs@oaklandsca.com
with any questions

pflag Victoria

Legitimizing All Genders All Sexualities All Sexual Orientations

Educating. Sharing. Advocating.

pflag Victoria offers peer-to-peer support for
2SLGBTQIA+ members and their loved with ones
with in-person and online meetings

pflagcanada.ca/chapter/pflag-victoria/



pflagcanada.